**Sample Reasonable Modification Request Letter**

[Date]

Dear [Landlord/Management Company/Housing Authority]:

I am writing to request [brief description of change to apartment or common area] as a reasonable modification under state and federal law. I am a person with a disability that limits my ability to [brief description of functional limitation]. Due to my disability, I need the above-referenced modification because it will help me to [list one or two examples]. The above-referenced modification would provide me with full enjoyment of my [apartment/condo/house].

I look forward to your prompt, written response to this request. Please do not hesitate to contact me with any questions or for more information.

Sincerely,

[signature]